

Head Office :Tuikual South.
Near Aizawl Tennis Court,
Aizawl – 796001. Mizoram



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NO.MCAB/FIN/49/2024-25/15

Dated Aizawl, the 19th June 2024

CIRCULAR ON SHARE PURCHASE(INITIAL&ADDITIONAL)

(For kind attention of the Branch in-charge)

Registered Society ten Apex Bank a Share an rawn lei thar(Initial) leh leibelh(additional) dawnin thil hriatfiah loh te a awm thin a, Share lei thar/leibelh chungchang ah a hnuai ami hi kan hriat thar/ hriat nawn leh atan ka rawn in hriattir thar leh e :-

1. Society chu DCO/DRCS ah Registration felfai tak nei an ni tur ani.
2. Initial Share lei dilna hi EC approval ngai a ni a, Dilna thehluh rualin hengte hi thehluh tel tur a ni :-
 - (1) Registration Certificate (certified copy)
 - (2) Managing Committee Resolution duly approved by concerned DCO/DRCS.
3. Share lei tur Society te hian kan Bank ah Account an nei ngei ngei tur a ni a, Society Chairman leh Secretary pawhin an nei ngei tur ani.
4. Initial Share lei an dilna leh document dang chu Head Office ah forward tur ani.
5. EC in Share lei a phalsakna lehkhah Head Office atanga Branch in a dawn hnu ah Initial Share chu lei tir chauh tur ani.
6. Share hi Head Office a kawl anih avangin Branch Manager ten Share kan lei fel tir hnuah a hnuai document hmang hian Head Office ah thawn tur ani.
 - (a) Credit Advice
 - (b) Share Certificate Issue dilna
 - (c) Share lei phalna (Head Office atanga issue)
 - (d) Society Registration (certified copy)
 - (e) Society Managing Committee Resolution (DCO/DRCS approved)
7. Additional Share an lei dawnin a hnuai document hmang hian Head Office ah thawn tur ani.
 - (a) Credit Advice
 - (b) Share Certificate Issue dilna
 - (c) Managing Committee Resolution (DCO/DRCS approved) (*not mandatory*)

Share Certificate Issue dilna kan rawn enclosed a, hmei hmang chauh hian Share Certificate issue dilna hi Head Office ah thawn tur ani. Tin, Share Certificate Issue anih in Branch ah rawn thawn let ani ang a, Branch Manager ten Society hruiatu te hnenah pekchhuah leh tur ani.

Cooperative Society te hian khawi Branch atang pawhin share an lei thei tur ani a.

Sd/-

(A.LALLUNG MUANA)

Chief Executive Officer

Dated Aizawl, the 19th June 2024

Memo No. MCAB/FIN/49/2024-25/15

Copy to ~~1~~All HOD, Head Office for information and necessary action

(2)All AGM/ Chief/Branch Manager, for information and necessary action

Manager/ I.F.

(P.LALSAWMLIANA)

Deputy General Manager,

MIZORAM COOPERATIVE APEX BANK LTD
BRANCH, _____

No. MCAB. : _____

DATE : _____

To

The Chief Executive Officer,
Mizoram Cooperative Apex Bank Ltd.,
Head Office: Aizawl.

Subj : **Share Certificate Issue Dilna**

Sir,

A hnuai Society hian kan Branch at Dt _____ hian Share an rawn lei thar/lei belh* a, Share _____ (Nos of Shares) an leina Pawisa Rs _____ hi Credit Advice No. _____ Dt. _____ in kan rawn thawna, a tul anga Share Certificate sian sak turin ka rawn dil a, an Society dinhmun chu a hnuai ami ang hi ani.

Share Certificate a tul anga issue a nih chuan kan Branch ah in rawn thawn dawn nia.

1. Society hming leh Postal Address : _____

2. Tuna Society Hruaitute : Chairman : _____
Ac No. _____
Secretary : _____
Ac No. _____
3. Society Membership No. : _____
(member tharah chuan Branch a member serial hi ziak tur a ni a, a pumpui serial No. chu Head Office Membership Register atanga pek tur)
4. Share lei zat : Initial Share _____ Value _____
: Addl. Share _____ Value _____
5. Society Register No. : _____
6. Society Member zat _____ Society Paid Up Amount Rs _____
7. Society Resolution No. and Date. (Share Leitur Committee Resolution) : _____
8. Society Account No. (SB/CA). _____ Customer Code : _____
9. Society in Apex Bank ah loan a nei em? A neih chuan Loan AC No. _____

Enclosure: Credit Advice

Yours faithfully,

Chief/Branch Manager
_____ Branch