

MIZORAM CO-OPERATIVE APEX BANK LTD.

Head Office: Tuikual South.
Near Aizawl Tennis Court,
Email: mcabho@mizoapex.com



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NO. MCAB/IT/56/ 2020-21/ 01

Dated Aizawl, the 17th April, 2020

C I R C U L A R

Information Technology (I.T) lam a Mizoram Cooperative Apex Bank Ltd hmasawna tur leh kan nitin hnathawhna kawng a awlsam leh chak zawk a thil pawimawh Head Office leh Branch mai bakah Branch leh Branch inkarah pawh felfai leh chak zawka Order, Circular & Other Correspondence kan inhlan chhawn zung zung theihna turin a hnuai a tarlan ang hian ruahmanna thar siam a ni. Head Office a Department hrang hrangte leh Branch zawng zawngten he hriattina hi ngun taka lo zirchiang a lo zawm theuh tur a ni e.

1. Circular Page in Website:

Kan Bank website www.mizoapex.com dinglam kil sir FAQ hnuai a 'Bank Circular' tih hi 'Click' tur a ni. Head Office a Department hrang hrang i.e, Administration, Loans & Advances, Finance, I.T, Inspection, B.O, P&M ten Circular, Order & Other Correspondence an tihchhuah reng reng chu I.T. Department ah copy an pe ang a, IT chuan he 'Site' ah hian an lo upload ang. Branch te chuan he Site atang hian lo 'Download' thin mai tur a ni tawh ang. Document thenkhat i.e, Loan Document-Application Form ang chi erawh chu 'Online System' kan la hman ve loh avangin, tuna kan tih mek dan ang a la thawn chhunzawm zel tur a ni rih ang.

He thil thar hian Sumo hmanga lehkha pawimawh kan inthawn thin, lekhathawn tura va kal ngai, a lo dawng turin va lam ngai leh eng emaw chang chuan kawng laka tihbo, etc avanga thawnawn leh ngai fo thin chu a ti reh tawh ang a, Aizawl a H.O leh Branch ah pawh hman tangkai tur a ni.

2. Correspondence from Branches to Head Office:

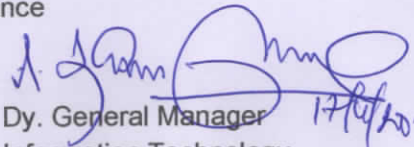
Branch atanga Head Office Correspondence thawn thin reng reng chu Concern Department email (an neih hran chuan) bakah Head Office email bikah thawn thin tur a ni. Entiman: Loan Return lo ni ta se. loan@mizoapex.com leh mcabho@mizoapex.com ah upload a thawn tur a ni. Document pawimawh thawn chhuah tur reng reng te hi 'Signature' pek hnu ah 'Scan' zet in thawn duhna email ah upload chauh tur a ni.

He Circular hi a tihchhuah ni Dt. 17.4.2020 atanga hman tan theih a ni ang a, a tlai berah May 1, 2020 chuan hman vek tawh tur a ni ang. Harsatna nei chuan I.T Dept. ah zawh mai ni se. Username leh Password te hi la inhrilh leh a ni ang.

Sd/-
LALZUAHLIANA
Chief Executive Officer

Copy to:

1. All Head of Department, Head Office for information and compliance
2. All Chief/Branch Manager for information and strict compliance
3. Office File


Dy. General Manager
Information Technology